

**Date:** December 7, 2015  
**Project:** Fields-Penn Temporary Stabilization  
**Re:** Addendum No. 3

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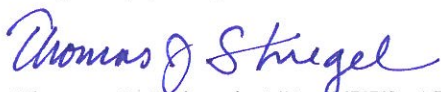
The following Clarifications and revised Proposal Submission Form dated December 7, 2015 comprise Addendum No. 3 to the Request for Proposals dated November 6, 2015 and the Construction Drawings dated July 13, 2015 for the above noted project.

**A. CLARIFICATIONS:**

1. The bracing design provided in the bid documents is a conceptual design. It is the responsibility of the Contractor to provide a final design that meets the specified design requirements and that is engineered by the Contractor's structural engineer, who is a licensed PE in Virginia. To this end Shoring and Scaffolding note 4, on sheet S-0 states:  
"4. THE SUGGESTED SHORING AND SCAFFOLDING DIAGRAMS SHOWN ON THE STRUCTURAL DRAWINGS HAVE BEEN DEVELOPED ON THE BASIS OF THE ASSUMED LIMITATIONS OF THE EXISTING BUILDING'S STRUCTURE, AND ARE INTENDED AS AN AID TO THE CONTRACTOR IN PREPARING HIS PROPOSAL FOR THE PHASE 1 SHORING / SCAFFOLDING. THE DIAGRAMS SHOWN ARE NOT INTENDED TO LIMIT OR DIRECT THE EXTENT OF THE SYSTEM TO BE PROVIDED BY THE SHORING / SCAFFOLDING CONTRACTOR. COORDINATE BRACING DESIGN WITH STRUCTURAL BUILDING MONITORING."
2. Drawing Sheet S-0, Shoring and Scaffolding Note 5 requires the Contractor to maintain the shoring system for 18 months, and to provide a unit price to continue to maintain the Shoring / Scaffolding on a monthly basis. The Proposal Submission Form has been revised to include a line to indicate the monthly unit price to maintain the Shoring / Scaffolding beyond 18 months. Bidders must use this version of the Proposal Submission Form, dated 12-07-2015 at the bottom.
3. Drawing Sheet S-0, Shoring and Scaffolding Note 5 requires the Contractor to disassemble the Shoring / Scaffolding at the beginning of the Phase II Construction of long term repairs. This requirement has been deleted from the scope. The Contractor is no longer responsible for disassembling the Shoring / Scaffolding, which will now be the responsibility of the Phase II Contractor. Do not include disassembly costs in your bid.
4. If a bidder wishes to submit pricing for more than one bracing design option, they should submit, in the same envelope, a Proposal Submission Form for each design option. Each Proposal Submission Form should be clearly labeled with an alphabetical Option Name (Option A, Option B, etc.) and a separate written description of each option should be provided.

Please advise us in writing if any of these items are in need of further clarification or if any additional items need to be addressed.

Very truly yours,



Thomas J. Striegel, AIA, LEED AP  
Vice President

cc: Matthew Johnson, AICP, Director of Planning, Town of Abingdon  
Sean Taylor, Assistant Town Planner, Town of Abingdon  
Davis A. Buckley, FAIA



## Town of Abingdon, Virginia

Department of Planning  
Town Hall  
133 W. Main St. (1<sup>st</sup> floor)  
Abingdon, VA 24201

### RFP FOR FIELDS-PENN TEMPORARY STABILIZATION PROPOSAL SUBMISSION FORMS

THE FIRM OF: \_\_\_\_\_

Address: \_\_\_\_\_

FEIN: \_\_\_\_\_

Hereby agree to provide the requested services as defined in Request for Proposal

Title: **Fields-Penn Temporary Stabilization** for the price as stated in the price proposal.

A. Return the following with your proposal. If offeror fails to provide with their proposal, items shall be provided within twenty-four (24) hours of proposal opening.

ITEM:

INCLUDED: (X)

- |   |       |
|---|-------|
| 1. W-9 Form:  | _____ |
| 2. Certificates of Insurance:   | _____ |
| 3. Lump Sum Proposal for Main Scope                                   | _____ |
| 4. Proof of Authority to Transact Business in VA                      | _____ |
| 5. Acknowledgement that the following Addenda, if any, were received: | _____ |





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### PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

**THIS FORM MUST BE SUBMITTED WITH YOUR BID/PROPOSAL. FAILURE TO INCLUDE THIS FORM SHALL RESULT IN REJECTION OF YOUR BID/PROPOSAL**

Pursuant to Virginia Code §2.2-4311.2, a bidder/offeree organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its bid/ proposal the identification number issued to it by the State Corporation Commission ("SCC"). Any bidder/offeree that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its bid or proposal a statement describing why the offeror is not required to be so authorized. Any bidder/offeree described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the Purchasing Agent or his designee.

If this bid/proposal for goods or services is accepted by the Town of Abingdon, Virginia, the undersigned agrees that the requirements of the Code of Virginia Section 2.2-4311.2 have been met.

Please complete the following by checking the appropriate line that applies and providing the requested information. **PLEASE NOTE: The SCC number is NOT your federal ID number or business license number.**

A. \_\_\_\_\_ Bidder/offeree is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such bidder's/offeree's Identification Number issued to it by the SCC is \_\_\_\_\_.

B. Bidder/offeree is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such bidder's/offeree's Identification Number issued to it by the SCC is \_\_\_\_\_.

C. \_\_\_\_\_ Bidder/offeree does not have an Identification Number issued to it by the SCC and such bidder/offeree is not required to be authorized to transact business in Virginia by the SCC for the following reason(s): \_\_\_\_\_.

**Please attach additional sheets of paper if you need to explain why such bidder/offeree is not required to be authorized to transact business in Virginia.**

\_\_\_\_\_  
Legal Name of Company (as listed on W-9)

\_\_\_\_\_  
Legal Name of Bidder/Offeree

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name and Title



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### RFP FOR FIELDS-PENN TEMPORARY STABILIZATION BID BREAKDOWN FORM

1. Lump Sum Bid Price: \_\_\_\_\_ (dollars)  
\$ \_\_\_\_\_.

2. This Lump Sum Bid Price is broken down as follows:

	Subtotals	Division Totals
Division 1 – General Conditions		
1. Project Management and Site Supervision	_____	_____
2. Construction Facilities and Temporary Controls	_____	
Division 2 – Sitework		
1. Erosion and Sediment Control	_____	_____
2. Earthwork, Including Final Stabilization	_____	
3. Tree Protection	_____	
4. Adjustment/removal of On-site Appurtenances (picnic tables, fences, etc.)	_____	
Division 3 – Concrete		
1. Concrete	_____	_____
Division 5 - Metals		
1. Engineering	_____	_____
2. Shoring Steel Bracing Elements	_____	
Division 6 – Wood and Plastics		
1. Miscellaneous Carpentry	_____	_____
Division 13 – Special Construction		
1. Structural Monitoring System	_____	_____
Overhead		_____
Profit		_____
TOTAL LUMP SUM BID		<input type="text"/>

3. Unit Price to Extend the Maintenance of the Shoring / Bracing Beyond 18 Months

\$ \_\_\_\_\_ per month.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Typed or Printed Name or Title \_\_\_\_\_

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